

DECEMBER 2022 MEMBERS' MEETING

Jeff VanScoy, moderator, called the regular monthly Members' Meeting to order December 11, 2022, and opened with prayer. The November 2022 minutes were reviewed; Tim West moved to accept them, Paul Whitacre seconded, and motion passed. Dave Gallagher presented the November 2022 Treasurer's Report; Mike Avery moved to approve it, Dave Bonnell seconded, and motion passed.

MINISTRY AND COMMITTEE REPORTS:

Elders – Pastor Jason Wing
Lead Pastor – Pastor Jason Wing
Leadership Team – Pastor Jason Wing
Children's Ministry – Bobbie Schell
Student Ministry – Rob Slouffman
Worship and Media – Phil Wing
Assistant Pastor of Finance and Facilities – Harry Steck
Fellowship Team – Paula VanScoy
Missions and Mercy Ministry – Jim Corbin
Deacons – Jesse Jackson
Trustees – David Bonnell
Office and Communications – Jarrin Bradshaw
Senior Adult Ministry – Lisa Hamilton
Women's Ministry – Barb Carpenter
Facilities Expansion Committee – Tom Hamilton
Pastor of Prayer and Community Life Search Committee – Phil Wing
Pastor of New Connections Search Committee – Jeff VanScoy

Tom Hamilton noted that one paragraph in this month's Facilities Expansion Committee Report (see Pg. 28 of agenda) was submitted in error and should read as follows:

UBC Approved Motion 2107.06: Facility Expense Delegation

- In November 22, the FacCom authorized approximately 27 payments and aggregated payments (multiple invoices for the same product from the same vendor) for material and services totaling to about \$311,800. The five costliest areas were electrical, AVLA, landscaping, asphalt paving, and storefront glass.

Carla Cooney moved to approve the above reports as adjusted and submitted, John Buedel seconded, and motion passed.

OLD BUSINESS:

Motion 2311.08. The 2023 OneFund Financial Budget.

The Finance Committee moved that the church approve the attached Calendar Year (CY) 2023 budget of the 2-year, OneFund budget of \$4,500,000 budget. Motion passed.

NEW BUSINESS:

Motion 2212.01. The UBC staff moved that we accept **Alan and Lauran LaBelle** based on their statements of faith and transfers of membership from Calvary Baptist Church, Bellefontaine, OH. Motion passed.

Motion 2212.02. The UBC staff moved that we accept **Joshua Schmidt** based on his statement of faith and prior baptism by immersion. Motion passed.

Motion 2212.03. The UBC staff moved that we accept **Kaleb Dilger** based on his statement of faith and baptism at UBC on October 16, 2022. Motion passed.

Motion 2212.04. The UBC staff moved that we accept **Isabel Gaston** based on her statement of faith and prior baptism by immersion. Motion passed.

Motion 2212.05. The UBC staff moved that we accept **Kyle Upshaw** based on his statement of faith and transfer of membership from Grand Heights Baptist Church, Fairborn, OH. Motion passed.

Motion 2212.06. The UBC staff moved that we accept **Matthew and Megan Pelletier** based on their statements faith and transfers of membership from Lifepoint Church, Lewis Center, OH. Motion passed.

Motion 2212.07. Transfer Memberships of Gary and Jennifer Tompkins.

The UBC church clerk moved that the church approve sending transfers of membership letters for Gary and Jennifer Tompkins to the First Baptist Church of Bellbrook, Bellbrook, OH. Ailene Upshaw seconded, and motion passed.

Motion 2212.08. Transfer Memberships of Kirk and Christine Johnson.

The UBC church clerk moved that the church approve sending transfers of membership letters for Kirk and Christine Johnson to Camellia Baptist Church of Prattville, AL. Kyle Upshaw seconded, and motion passed.

Motion 2212.09. Affirm Mike Slyby as UBC Trustee through October 31, 2025.

The UBC Body of Elders moved that Mike Slyby be affirmed by the church as a trustee (an administrative officer of the church) starting now and continuing until October 31, 2025, the end of a three-year term. Motion passed.

Motion 2212.10. 2023 Lead Pastor Housing Allowance [Salary Reduction Agreement for Pastor Jason Wing].

The Personnel Committee moved that the church designate Pastor Jason Wing's 2023 housing allowance to be \$23,400 annually, paid out proportionally each pay period. Motion passed.

Motion 2212.11. Assistant Pastor for Worship and Technology Housing Allowance [Salary Reduction Agreement for Pastor Phil Wing].

The Personnel Committee moved that the church designate Pastor Phil Wing's 2023 housing allowance to be \$18,000 annually, paid out proportionally each pay period. Motion passed.

Motion 2212.12. Staff Compensation until 2023 Budget Passed.

Motion cancelled.

Motion 2212.13. Change Budget Year 2023 Bylaw Expense Approval Breakpoint Levels.

The Finance Committee moved that the church authorize changing the Expense Approval Levels for the Budget Year 2023 from \$500, \$1,000, and \$2,000 for Expense Levels I, II, and III/IV respectively to \$1,000, \$2,000, and \$4,000 respectively. Motion passed.

Motion 2212.14. Specify Budget Year 2023 Additional Nonroutine Level IV to Level III Approvals.

The Finance Committee moved that the church authorize making these 2023 nonroutine Level IV expense items Level III review and approval (examples below are illustrative and not exhaustive):

- a) Children and youth camps – registration fees.
- b) Staff development trips – transportation, lodging, accommodations, conference fees, etc.
- c) SBC Annual Meeting for UBC approved messengers – transportation, housing.
- d) 2023 Easter services expenses – facility, equipment.
- e) Fall T-shirt purchase for college student distribution.
- f) Cedarville University (CU) involvement fair – registrations; giveaways; printed pamphlets/flyers.
- g) StuMin transportation to camp – rental.
- h) Mission trip preparations – pretravel transportation tickets, etc.

Motion 2212.15. Togo January 2023 Mission Trip Support – Early Expenses.

The Director of Mission and Mercy Ministry and the Assistant Pastor of Finance and Facilities moved that the church authorize the use of up to \$10,500 to purchase in 2022 the tickets for seven (7) people to participate in the Togo mission trip in January 2023. Receipts for tickets will be forwarded to the treasurer within a week of purchase. The funds will come from either the National/Global Mission budget account or the Mission Trip Support escrow account. Motion passed.

Motion 2212.16. Use Facility Staff Escrow Funds.

The Assistant Pastor of Finance and Facilities and the lead pastor moved that the church authorize using the funds set aside in February 2022 for Facilities Staff to pay Luke Hanay in his role as Facility and Ministerial Assistant support January through May 2023. He will pick up much of the Facility Manager’s custodial duties while the Facility Manager focuses on overseeing and completing the Worship and Student Center building. Motion passed.

Motion 2212.17. 2022 Budget Authority Transfer #5.

The Finance Committee moved that the church authorize the transfer of the 2022 Budget Authority between budget accounts as shown below (rationale in the agenda explains the transfers):

- Move \$2,200.00 from Contingencies HERE to Lead Pastor Business Expenses.
- Move \$540.00 from Contingencies HERE to Fellowship.
- Move \$475.00 from Contingencies NEAR to Fundraising.

Motion passed.

Motion 2212.18. Remove and Replace Family Center Gym Upper Windows.

The Assistant Pastor of Finance and Facilities and Facilities Maintenance Team member Brian Moore moved that the church authorize spending up to \$6,000 to remove and replace the six 5-sided windows in the gym ceiling. The window weather seals on at least four windows no longer function properly, reducing the insulating property of the windows, increasing energy loss through the windows, and causing the windows to become cloudy and unappealing. The money will come from the Capital Improvement escrow account. Motion passed.

Motion 2212.19. Commercial-grade Cleaning Equipment.

The Facility Manager and Assistant Pastor of Finance and Facilities moved that the church authorize spending up to \$9,800 to purchase commercial-grade cleaning equipment for the janitorial function associated with our expanded facilities. Our plan is to buy 2 each Clean Max, 1 each Tennant wide-area vacuum, and 1 Kaivac 1750 No Touch Cleaning System. The money will come from the Building Maintenance (up to \$6,200), New Equipment (up to \$3,000), and Contingency HERE (up to \$1,000) budget accounts. In case there is a supply-chain delay, the funds will be moved to an escrow account to prevent expiring on December 31, 2022. Motion passed.

Motion 2212.20. 2022 Staff Bonuses.

The Personnel Committee moved that the church authorize the paying in the current pay period a one-time (pro-rata by quarter) bonus of:

- a) \$3,000 maximum to each current full-time, paid staff of UBC: (1) Lead Pastor, (2) Assistant Pastor of Worship and Technology, (3) Director of Student Ministry, (4) Director of Children's Ministry, (5) Assistant Director of Missions and Mercy Ministry, (6) Office and Communications Manager, (7) Facilities Manager, and (8) Facilities and Ministry Assistant.

- b) \$1,500 maximum to each current part-time, paid staff of UBC: (1) Assistant Pastor of Finance and Facilities, (2) Director of Missions and Mercy Ministry, (3) Technology Team Specialist, (4) Administrative Assistant for Student Ministries, and (5) Administrative Assistant for Children's Ministry.

This is a tangible way of expressing thanks for the dedicated teamwork they have performed together throughout this past year. The funds will come from the Staff Bonus budget account. Motion passed.

Motion to adjourn.

Tim West made a motion to adjourn, Johanna West seconded, and motion passed.